

# Reviewer Home Page Quick Guide

Access to Task Status page for reviewer tasks

Task Status

Process Status

Process Status

Home Button

UNIVERSITY OF TORONTO

KZ Super Admin4 logged in as Kris zz-halogen



## Main Menu:

Access to My Performance (past performance assessments, goals, development activities) and Task Status, My Employees and Reporting

Tasks (4) | All Tasks List | ⚙️

4/25/2018	5/15/2018
Employee writes own Activity Report	Reviewer writes employee assessment (1 To-Do)
TEST - Performance Assessment Process	TEST - Performance Assessment Process

## Your Current Tasks:

Shows both active and not ready yet

Links to Information & Help Resources

Help

- Home Page Quick Guide
- How to Save & Print Forms
- Halogen Navigational Video
- PM & Confidential Performance Assessment